



Plas Heli Welsh National Sailing Academy

Hafan, Pwllheli

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Event Manual

Welsh Regional Championships 2021

25 / 26th September 2021 – Plas Heli Welsh National Sailing Academy

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Welcome

On behalf of RYA Cymru·Wales and Plas Heli Welsh National Sailing Academy, I would like to thank you for offering to assist with the 2021 Welsh Youth and Junior Championships.

Without this assistance, we would not be able to hold this championship which would be a great loss to all youth and junior sailors within Wales.

Our visitors, competitors, parents, volunteers and staff are very welcome and we hope all enjoy their visit to Pwllheli and the event.

Best wishes to you all and let us hope for a highly successful and enjoyable weekend.

Mike Butterfield (Chair - RYA Cymru Wales)

Stephen Tudor (Plas Heli Welsh National Sailing Academy – Chairman)

Overall Organisational Structure					
Event Director		Stuart Selley 07823 338374		Pwllheli Event Co-ordinator	Sharon Davidson-Guild
Event Safety Officer		Stuart Selley 07823 338374		Bridge- channel 6, 77, M2	Rosina Hearn
Child Protection Officer		Ruth Illife			
Blue		Yellow		Regatta Fleet	
PRO	Chris Hoppins	CRO	Matt Sayer	CRO	Geoff Turner
Course Safety Leader (CSL)	Steve Davis	Course Safety Leader (CSL)	Nick Sawyer	Course Safety Leader (CSL)	Jonny Everett

Event Programme

Friday 24th September 2021

09:00 - 16.30 RIB launching – phone Harbour Marine on 01758 701707 to book quoting RYA Cymru Wales.

Saturday 25th September 2021

08.30 – 09.00 Verbal Registration – Sailors and Volunteers – Outside the main hanger door

08.45 Race Management Meeting – on balcony next to bridge

09.00 Blue Fleet staff (420) briefing – on balcony next to bridge

09.00 Yellow Fleet staff (Topper, Tera, Oppie & handicap) briefing – on restaurant balcony

09.00 OnBoard / Regatta Fleet staff briefing – by hall hanger door

09.15 Competitor Briefing in-person or sent out on event WhatsApp Group

420/29er Course		Championship Course	
09.30	Safety Fleet on the water	09.30	Safety Fleet on the water
10.00	420 Fleet Launch	10.00	Optimist Fleet Launch
		10.05	Tera & Topper Fleet Launch
		10:10	Mixed Fleet Launch
10:55	First Warning Signal for 420 Fleet	10.55	First Warning Signal for Optimist Fleet
		11.00	First Warning Signal for Topper & Tera Fleet
		11.10	First Warning Signal for Mixed
16.30	All fleets return (approx.)	16.30	All fleets return (approx.)

Sunday 26th June 2021

08.30 Race Management Meeting – Outside main hanger door

08.45 Event Safety Meeting – Outside main hanger door

420/29er Course		Championship Course	
09.00	Safety Fleet Launch	09.00	Safety Fleet Launch
09.30	420 Fleet Launch	09.30	Optimist Fleet Launch
		09.35	Topper, Tera & Mixed Fleet Launch
10:25	First Warning Signal for 420 Fleet	10.25	First Warning Signal for Optimist Fleet
		10.30	First Warning Signal for Topper & Tera Fleet
		10.40	First Warning Signal for Mixed
15.30	End of Racing-Safety Boat Recovery - Event Pack up	15.30	End of Racing-Safety Boat Recovery - Event Pack up

Volunteer & Safety Boat Briefing Document

Volunteer Briefing Volunteer briefing will be conducted as part of the safety briefing on the balcony next to the bridge at 0915 on the Saturday (25th)

You are requested to check in on arrival –

- Information for registration will be collected online prior to the event.
- If you are driving a Powerboat please bring a copy/picture of: Minimum RYA Powerboat Level 2 certificate
- You will be asked at check in on site to verbally agree to a self-declaration

Child Protection Please make yourself aware of the contents of the RYA Child Protection Policy

<http://www.rya.org.uk/infoadvice/childprotection/Pages/CPPolicy.aspx>

Event Child Protection Officer: Stuart Selley 07823 338374

Weather: Forecast will be discussed at race management and safety briefings each day. It can also be found on the event website page.

RIBS

RIB Drivers - no U18's are permitted to drive a RIB at Pwllheli unless under direct supervision of an adult. All RIB drivers must hold a minimum of RYA Powerboat level 2 and will be asked to produce a copy of their certificate. If unable to do so the individual will be asked to sign declaration that they hold RYA Powerboat level 2.

RIB Launching – Friday evening up until 4:30pm. Saturday between 9.00- 9.30am. All RIBs will be launched and recovered by Harbour Marine free of charge (on RYA Cymru·Wales account). Please ring Harbour Marine on 01758 701707 to book your launch during the times above, they have a list of RIBs.

Please note: once you have launched your RIB, all overnight mooring must be done on the PSC pontoons. Please do not berth on the Marina pontoons as you may get charged for the privilege!

Trailers - Please store your trailers on the Left Hand Side of the compound (as you come from the slipway) next to the fence.

Recovery - No Safety boats to be recovered before all competitors are ashore. Recovery on Sunday **WILL** be coordinated by RYA Cymru Wales by VHF, Harbour Marine will be asked not to deal directly with any-one else in conjunction with the event. We will endeavour to get the furthest travelled RIBS off first and ask that you help us with this aim.

Fuel: Please start the weekend with a full tank of fuel. You can refuel at Pwllheli Marina or preferably at a petrol station and we will then give you an expenses claim form to claim the cost of the fuel back.

Food, water and sun cream: Please ensure that you have adequate food, water and sun cream! (Both for yourself and competitors that may need some).

Food, drinks etc. for competitors: Sailors will be asked to carry their own lunch and equipment where possible.

Life Jackets (Buoyancy Aids) and Kill Cords:

Please ensure that these are used at all times when on the water.

Identification flags:

All official boats will carry an identification flag as follows:

- Yellow fleet – Yellow flags
- Blue fleet – Blue flags

Please return these to the Race Office at the end of the event.

Competitor Launching: Verbal instruction from Beach Master with a long sound signal, launching will be allowed once the Course Safety Leader is satisfied that there are sufficient safety boats afloat. CSL will confirm with 'Beach' when to launch, and confirm when all sailors are launched, and will then establish radio communications with all RIB's.

We won't launch sailors until we have cover!

Escorting sailors to and from the race area: No Boats will be towed unless instructed by Course Safety Leader / Race Officer. At the end of racing, subject to weather conditions, as the first sailors come across the finishing line, the Safety Control may allow them to sail directly to the beach under the supervision of the safety RIB's released from the course.

Retiring Sailors: Sail numbers of Retiring Sailors and or Sailors that have been finished on the Course (W flag) must be reported to the Committee Boat. Retiring sailors returning ashore are asked to inform the Race Office after tallying off.

*****Please ensure you understand how best to do this. Please speak to the Race Committee if you're not sure*****

Emergency Procedure: Please see RYA Major Youth Event Safety Standard Operating policy & Procedures

Emergency collection point: If you need to bring in a seriously injured sailor (or other person), the ambulance collection point is the top of the slipway at the Hafan fuel pontoon, all other injuries to be brought to the Plas Heli pontoons opposite the Plas Heli Building. Radio the Event Safety Officer to arrange this.

Under NO Circumstances should sailors proceed ashore without prior permission of the CSL or Race Officer

Capsized boats: In the event of a capsize, the nearest available safety boat is asked to attend. This will serve as an indication to other safety boats that the capsized boat is being dealt with. Please allow the sailor to make every effort to deal with the situation, before stepping in...Once you consider the sailor is in control, move away.

Tape for abandoned boats:

Tape will be given out at the Event safety briefing. If you need to take a sailor(s) off a boat and leave it, tie a strip of tape to the transom (rudder fitting) – then it can be identified that the sailor(s) are safe even if the boat is upside down. Always communicate this to your CSL. Abandoned boats can also be collected and tied astern of the Committee Boat.

Medical information:

All competitors have been asked to fill in a medical information sheet. This information will be collected at registration and each CSL will be given details of sailors with conditions we need to be aware of.

Numbers on the water:

Following registration, final numbers for each fleet will be given to the Fleet Race Officers, CSLs and Beach-masters. Once each fleet has launched the Beach-master will confirm to the CSL and RO each fleets numbers.

Local Hazards / Requirements Speed:

Safety Boats to maintain slow and controlled speed when in proximity to sailors. Drivers are requested to be respectful of the environment when it comes to speed, unless under exceptional circumstances. Keep to the channel buoys opposite Partington Marine and at the 4Kt speed limit.

Anchoring: No RIB is to Anchor in the bay unless for safety reasons or without prior permission of the CSL.